

Inc. Village of New Hyde Park
PUBLIC DANCE HALL PERMIT
GENERAL INFORMATION

Application on REVERSE side of this page

Authority: Village Fee Schedule Addendum to Code Book

FEES:

Public Dance Hall

\$250.00

1. Fee **MUST** be paid at time application is filed.
2. All fees are non-refundable.
3. All blanks on the application are to be filled in. If an item is “not applicable” note as N/A. Leave no blanks. *****PLEASE PRINT*****
4. All applications are subject to Village Board approval. Certain applications are issued at the discretion of the Village Clerk pending Board approval.
5. No license or permit will be issued if the applicant, business, or principle of the corporation submitting the application has any outstanding unpaid violations due the Village.
6. The permit issued by the Village Clerk must be prominently displayed and readily available for review by any Village designated authority.
7. All permits are issued on an annual basis and expire January 31st of each year. There is a ten (10) day grace period. **If permits are not renewed timely you will be subject to a \$100.00 late filing fee.**

The following information is required to be submitted with the application. Any missing information will delay the application process.

1. Copy of your New York State Liquor License.
2. Copy of Nassau County Board of Health Permits.
3. Floor plans, to scale, for all floors within premises, with statement of anticipated use. Specific notation must be made for the location and placement of music and/or sound system used by band, orchestra or DJ.
4. Statement of days and hours of operation.
5. Seating capacities.
6. Names of all Principles, Corporate Officers, Directors and Shareholders.
7. Copy of filing receipt and Certificate of Incorporation for the Corporate Enterprise.
8. Name and address and consent of the owner of the property for the use of the property as a Public Dance Hall operation.

OVER

Inc. Village of New Hyde Park
PUBLIC DANCE HALL APPLICATION

General Information on REVERSE side of this page

DATE: _____ NEW ISSUE or RENEWAL: _____

APPLICANT NAME: _____

APPLICANT ADDRESS: _____

APPLICANT PHONE NUMBER: _____ BUSINESS NUMBER: _____

CELL PHONE: _____ E-MAIL: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS PHONE: _____ E-MAIL: _____

RELATIONSHIP OF APPLICANT TO BUSINESS: _____

DAYS AND HOURS OF OPERATION: _____

SEATING CAPACITY: _____ ARE YOU ALSO APPLYING FOR A RESTAURANT PERMIT: _____

IF A CORPORATION, NAME AND ADDRESS OF PRINCIPLE OFFICERS:

DATE OF INCORPORATION: _____

PRESIDENT: _____

ADDRESS: _____

VICE PRESIDENT: _____

ADDRESS: _____

SECRETARY: _____

ADDRESS: _____

TREASURER: _____

ADDRESS: _____

SIGNATURE OF APPLICATION: _____

Signature of applicant attests to agreement with terms and conditions of this application.

OFFICE USE ONLY

Violation File Checked: _____ Documentation Required Received: _____ Fee Paid: _____

Date Board Approved: _____ Permit #: _____ Date Issued: _____

Application Received By: _____ Issued By: _____